



CONTENTS

The background of the table of contents is a photograph of a white door with a rectangular panel in the center. The door is slightly out of focus, and the lighting creates soft shadows on the wall behind it.

Merville House	2
NovaUCD	3
Merville Conferencing Suite	4
On Site Facilities and Amenities	8
Access & Contact Details	10



MERVILLE HOUSE

Built in the mid-1700's for the Right Hon. Anthony Foster (after whose family Fosters Avenue is named), Merville House is a two storey, Georgian style country villa.

The house passed to his son, Sir John Foster, the last Speaker of the Irish Parliament. The building was subsequently occupied by a succession of families and was in the hands of the Hume-Dudgeon's when it was purchased by UCD in 1958.

Now your organisation can avail of this magnificent house with the launch of our conferencing service.

Our suite of rooms are suitable for a variety of uses and we will be delighted to discuss requirements on an individual basis to maximise the impact and success of your event.

We particularly welcome enquiries from companies or organisations who wish to use our facilities to support entrepreneurship and innovation.

NovaUCD is a convenient 5 minute walk from the Radisson SAS St. Helen's Hotel for delegates who require overnight accommodation.





NovaUCD

Following a three year restoration programme, Merville House is now occupied by NovaUCD, the Innovation and Technology Transfer centre at UCD.

NovaUCD's vision is to become an international leader in the commercialisation of research and other knowledge intensive activity for the benefit of the Irish economy and society.

As testimony to this vision, the commercialisation of research-generated intellectual property at UCD has increased significantly since NovaUCD was established in 2003.

Campus companies that have benefitted from the incubation services, support and facilities provided by NovaUCD include Berand Neuropharmacology, BiancaMed, Celtic Catalysts, ChangingWorlds and Enzolve Technologies.





MERVILLE CONFERENCE SUITE





The Arches

Max Capacity: 48

The Arches, once the stableyard of Merville House, is now an ideal venue for seminars, conferences or training courses and will comfortably seat up to 48 delegates in lecture style format.



Other Capacities:

U Style Max. 30

Specifications:

1 x Lectern
8 x Twin Sockets
12 x Internet Access Points
Wireless Internet Connectivity

AV Equipment:

1 x Fixed Projector (NEC/MT 1060)
1 x Mitsubishi Black Diamond 24 DVD Player
1 x JVC HR-V606 Video Player
1 x Samsung 550 DX Document Camera
1 x Mobile Flipchart

The Drawing Room

Max Capacity: 35

This bright and light filled room can be configured in a range of layouts - lecture style, seated catering or boardroom style.



Other Capacities:

Lecture Style Max. 35
Boardroom Style Max. 18
Seated Catering Max. 32
Reception Max. 50

Specifications:

12 x Twin Sockets
24 x Internet Access Points
Wireless Internet Connectivity

AV Equipment:

1 x Portable Projector (NEC/VT 770)
1 x Mobile Flipchart





The Reception Room Max Capacity: 35

The Reception Room mirrors The Drawing Room and can be arranged in a variety of formats to suit your event needs.



Other Capacities:

Lecture Style Max. 35
Boardroom Style Max. 18
Seated Catering Max. 32
Reception Max. 50

Specifications:

12 x Twin Sockets
24 x Internet Access Points
Wireless Internet Connectivity

AV Equipment:

1 x Portable Projector (NEC/VT 770)
1 x Mobile Flipchart

The Lecture Room Max Capacity: 35

The Lecture Room is located on the first floor of Merville House and accommodates up to 35 people seated lecture style.



Specifications:

12 x Twin Sockets
20 x Internet Access Points
Wireless Internet Connectivity
1 x Fixed Telephone Line

AV Equipment:

1 x Portable Projector (NEC/VT 770)
1 x Mobile Flipchart





The Board Room

Max Capacity: 22

The Board Room is located on the first floor of Merville House and has access to a range of facilities to ensure your executive event runs smoothly.



Specifications:

- 12 x Twin Sockets
- 16 x Internet Access Points
- Wireless Internet Connectivity
- 1 x Fixed Telephone Line

AV Equipment:

- 1 x Portable Projector (NEC/VT 770)
- 1 x Projector Stand
- 1 x Mobile Flipchart

The Meeting Room

Max Capacity: 10

The Meeting Room overlooks the original courtyard of Merville House and is the perfect location for small meetings, accommodating up to 10 people in boardroom style.



Specifications:

- 4 x Twin Sockets
- 8 x Internet Access Points
- Wireless Internet Connectivity
- 1 x Fixed Phone Line

AV Equipment:

- 1 x Portable Projector (NEC/VT 770)
- 1 x Fixed Flipchart
- 1 x Fixed Whiteboard





ON SITE FACILITIES AND AMENITIES





Heating

All rooms are climate controlled by our Building Management System (BMS) to an ambient temperature.

Business Services

NovaUCD offers fax, email, printing and photocopying services. Prices are available upon request.

Catering

We can currently offer the following catering options from our on-site coffee shop:

- Tea/coffee
- Selection of biscuits/pastries/muffins/croissants
- Freshly made sandwiches/wraps/rolls
- Soup of the day
- Cold buffet lunches (salads/cold meats/cheese board)

Alternatively, we will be delighted to arrange hot food options from our panel of external caterers. (Prices upon request).

Cloakroom

All rooms are furnished with a coat rail/stand.

Disabled Access

Merville House is fully wheelchair accessible. An internal lift provides access to the first floor and there are disabled toilet facilities located on the ground floor (opposite the Coffee Shop), first floor and in the lift lobby on the second floor.

Parking

The visitor car park at Merville House is located on the right of the avenue before reaching the house.



ACCESS & CONTACT DETAILS





Access & Contact Details

Merville House is conveniently served by a number of bus routes to/from Dublin city centre, in addition to having Aircoach access to/from Dublin airport (estimated journey time 35 minutes).

Its close proximity to Dublin city centre, Blackrock and Sandyford Industrial Estate makes NovaUCD's suite of meeting rooms an ideal location for business or training events

Please note that vehicular access to NovaUCD is from Fosters Avenue only.



For enquiries and reservations please contact 'Room Bookings' at:

NovaUCD
 Belfield Innovation Park
 UCD
 Belfield, Dublin 4
 T: 00 353 1 716 3700
 F: 00 353 1 716 3709
 E: nova@ucd.ie
 W: www.ucd.ie/nova



NOTES